



## **Choral Conductor: Job Description**

**Job description:** Choral Conductor

**Reports to:** Board of Directors and Artistic Director

**Time commitment:** Three 5-week rehearsal sessions (Nov-Dec, Feb-March, and May-June), plus additional logistical and preparation time during the Tone Cluster season (September 2024 to June 2025)

**Compensation:** \$5,000 plus professional development stipend

### **General job description:**

The Conductor shall, in collaboration with Tone Cluster's Artistic Director (the AD), be responsible for developing, rehearsing and conducting three choral projects which will contribute to the realization of the mission of Tone Cluster, with a specific focus on building community.

### **Specific responsibilities:**

#### **Promote the choir's focus on its mission**

- Work with the choir, Board of Directors (the Board), Artistic Director, and volunteers to promote a positive, nurturing trans and queer-centric community.
- Strive to conduct the choir in a manner that is flexible and supportive to accommodate and support singers of all voice types.
- Network with other arts organizations, music directors, equity-seeking groups, and other community groups to increase the visibility of the choir and to encourage collaboration.

#### **Season planning**

- The Conductor shall establish, in collaboration with the AD and consistent with a framework and budget established by the Board, a plan for the 2024-2025 season and shall abide by the budget in implementing the season plan.

#### **Directing rehearsals and performance**

- Explore and implement mechanisms for choir rehearsals, learning activities, and performances.
- Rehearse the choir on a weekly basis during three 5-week sessions from November to December, February to March, and May to June, delivering a minimum of one performance for each session.

#### **Repertoire selection and procurement of music**

- Program repertoire in line with the organization's mission, in collaboration with the AD.
- Work with the choir's librarian to order music in a timely fashion and within budget guidelines.

### **Community building**

- Conduct rehearsals and support social and educational programming in a manner that creates a welcoming, inclusive, and fun musical environment.
- Facilitate icebreakers and other social activities during choir rehearsals.
- Ensure singers feel included and supported at rehearsals, both individually and in collaboration with Tone Cluster volunteers.

### **Other responsibilities**

- Provide supervision for musicians and volunteers.
- Communicate regularly with the Board, AD, and other organizational leadership, including by attending regular project steering meetings.
- Participate in professional development.

## **Choral Conductor: Statement of Qualifications**

### **Essential Qualifications:**

The ideal candidate will have:

- a minimum of 2 years in a musical leadership role (choral conducting, community theatre, post-secondary education, etc.);
- a commitment to embracing the mission of the choir;
- knowledge of anti-oppression, 2SLGBTQIA+ rights, and the political and social issues facing 2SLGBTQIA+ people;
- an awareness of vocal challenges related to HRT and vocal modification (e.g. flexible and supportive teaching skills that accommodate and support those who are experiencing vocal changes due to gender-affirming care).

### **Competencies:**

The ideal candidate will demonstrate the following competencies and attributes:

- an ability to cultivate welcoming and inclusive spaces within a performing arts context;
- ability to structure and deliver a productive rehearsal including a thorough warm-up;
- effective leadership and interpersonal skills;
- effective communication skills, both written and verbal;
- an ability to cultivate the vocal and musical skills of choristers with diverse musical abilities, skills and experience.

### **Asset Qualifications:**

Additional preference may be given to candidates with one or more of the following assets:

- a minimum of 2 years of experience conducting a choir;
- an undergraduate or graduate degree with an emphasis in choral conducting;
- experience managing administrative and artistic components for choral concerts and outreach projects;
- experience networking with other arts organizations, music directors and community groups to increase visibility and encourage collaboration;
- experience in working with a volunteer Board of Directors;
- experience directing many styles of music;
- knowledge of musical repertoire arising from 2SLGBTQIA+ communities.

## **Choral Conductor: Application Instructions**

Interested candidates should apply via email to [toneclusterboard@gmail.com](mailto:toneclusterboard@gmail.com) with a cover letter and resume demonstrating how they meet the key and asset qualifications. Should candidates wish to provide audio or video demonstrations of their qualifications, we will also accept an MP3 or MP4 file or online video link with their application.

Interviews will be conducted the week of July 29th by video chat. A shortlist of candidates will be invited to lead a rehearsal the week of August 12th, with a \$75 remuneration.

**Application deadline: July 25 2024**

Please direct inquiries about this position to [toneclusterboard@gmail.com](mailto:toneclusterboard@gmail.com)